

NICET Civil Engineering Technology Transportation

Highway System Maintenance and Preservation

This certification is designed for engineering technicians who perform and inspect highway system maintenance and preservation work; the program is applicable to both private and public sector technicians. Technical areas covered are worksite and public safety; specifications and contract plan interpretation; environmental protection; roadway, shoulder, roadside, and structure maintenance; materials testing; weather-related maintenance operations; construction inspection; verbal and written communication; recordkeeping and reporting; maintenance equipment and materials management; and project management duties.

Highway System Maintenance and Preservation comprises four levels of certification. Level I is designed for trainees and entry-level technicians who perform limited job tasks under frequent supervision, Level II is for technicians who perform routine tasks under general daily supervision, Level III is for intermediate-level technicians who, under little or no daily supervision, work with standards, plans, specifications, and instructions, and Level IV is for independent, senior-level technicians whose work includes supervising others. Certification at Levels II, III, and IV does not require prior certification at the lower level, but it does require meeting the certification requirements of the lower levels.

Requirements for Certification in Highway System Maintenance and Preservation

The available work elements, major responsibilities, tasks, knowledge, and skills associated with each level of certification can be found by [clicking here](#).

Application Forms

Application Package (Parts I through IV)	All the forms you need to apply, complete with instructions. For certification at Level III and IV, a Personal Recommendation (Part V) will also be required.
General Instructions	General overview of the application process
Work Element Test Application (Parts I and IV)	For those who want to test, but are not presently seeking certification
Verification Form (Parts III and IV)	For performance verification of previously tested (or applied for) work elements

Personal Recommendation Form (Part V)	The recommender rates your capabilities and professional character
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How to Schedule a Test

[Click here](#) to access the database of Work Element Exam Centers and Test Dates.

After processing your application, NICET will send you a confirmation notice with directions to your test center and information about what to bring with you. Two to three weeks after the exam, you will receive your score report in the mail.

After passing the exam requirement, if the evaluation process turns up shortcomings against the other certification requirements, NICET will mail you a CDL with further instructions.

Certification is issued once all requirements are met.

The Institute will notify you of its decision within 90* days of your test date.

*Complicated cases may take significantly longer.

Fees

Work Element Application	\$270
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This fee applies to any exam sitting at a scheduled NICET test session, regardless of the length or type of exam. It is a flat fee because the process to generate, administer, and score an exam is not affected by the length of the exam. The only exception is the Special Recertification Exam; this is a per exam fee even when two exams are scheduled for the same day.

Exams administered at times and places different from scheduled test sessions (see Policy #18) will require an additional fee to cover the additional costs.

Under specific conditions, the Institute will offer a discounted exam fee to educational institutions or government agencies who wish to sponsor mass testing. Contact the Institute at 1-888-476-4238, ext. 106 for further information.

For more information on fees, please [click here](#).

What is the Test Like?

The exam will test your knowledge of typical duties and job tasks. The web pages for each program offer descriptions of the areas that will be covered on the exam. The questions, all multiple-choice, are designed to be answered with little difficulty by those who regularly perform the tasks within those covered areas.

NICET test questions are submitted and reviewed by volunteer committees of technical experts. Pilot tests are used to check performance before opening an exam to the public.

For all work element and general knowledge testing programs:

Your test will be custom-made according to the work elements you list on your application. The work element descriptions in the program detail manual will give you a good idea of what material will be tested in each work element. The examination is open-book; you may bring standards, [references](#), and [calculators](#) (computers are not allowed). Your time limit will be based on the specific questions on your exam, and will appear in your confirmation letter as well as on the first page of your exam.

At the test center, you will receive a test booklet, a bubble-sheet answer form, and scratch paper. All test questions are multiple-choice and have a single correct answer.